

MEMORANDUM

DATE: August 3, 2011

TO: The Planning Commission

FROM: Allen J. Murphy, Jr., Planning Director/ Assistant Development Manager

SUBJECT: Initiation of Subdivision and Zoning Ordinance Amendments

Staff is recommending consideration of amendments to Chapter 19, Subdivisions, Section 19-15, Fees, and Chapter 24, Zoning, Section 24-7, Administrative Fees to authorize waiver of required application, plan review, permit and inspection, and other fees when the owner of the subject premises is the United States of America, the Commonwealth, the County, the James City Service Authority, the Williamsburg Area Transit Authority, the Williamsburg Regional Library, or the Williamsburg-James City County Public Schools. It had been customary for staff to waive such fees for these entities; however, it was determined that the authority to waive fees lies only with the Board of Supervisors. These amendments would provide the required authority to waive such fees.

Staff recommends that the Planning Commission adopt the attached resolutions to initiate consideration of these amendments to the Subdivision and Zoning Ordinances.

Allen J. Murphy, Jr.

AJM/bk

Attachments

- Resolution – Chapter 19, Subdivisions.
- Resolution – Chapter 24, Zoning.